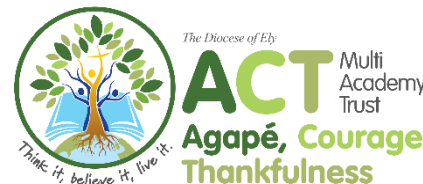




JOB ADVERT

Catering Assistants/Cooks (Two Part-Time Positions)



- 2 Positions available - Term Time only (38 weeks):
11 hours per week / Tues – Fri 8.45am to 11.30am
11 hours per week / Tues – Fri 11.30am to 14.15pm
- NJC Level 2, SCP 3 currently FTE £24,027 (£12.49 p/hr)

Buckden Church of England Primary Academy is part of ACT, a newly formed Multi Academy Trust and is a vibrant and welcoming primary school. We pride ourselves on being a school that is at the heart of the local community, having strong links with our local parish church of St Mary's and the local community of Buckden.

Our school was recently rated Good in May 2025, we are continually striving to improve, and 'do things better'. Our primary focus is and will always be to continue to raise standards, whilst also endeavouring to provide a broader, stimulating and more engaging curriculum for everyone in our school, and give each and every child the best possible start to education that they can have.

Buckden Primary Academy are seeking to appoint two enthusiastic Catering Assistants. This is an exciting opportunity to be part of a friendly and supportive team. A positive can-do attitude and previous experience of working within a catering environment is essential.

We are looking for people with genuine passion for delivering exceptional customer service with impeccable time management and reliability. You will assist in the preparation, cooking and serving of food and drinks, able to wash utensils and equipment as required and carry out cleaning duties to a high standard.

You will be able to communicate effectively with people of all ages and levels including children ensuring their welfare and wellbeing comes first. Possess effective numeracy skills to complete basic maths such as numbers of dinners for each session.

Able to work flexibly to meet deadlines and respond to unplanned situations and a commitment to the principles of healthy eating. A calm approach under the pressure of a fast, hot and steamy working environment.

Buckden Primary Academy is run by a local Governing Body and as a school we are committed to the safeguarding and promoting the welfare of children, as detailed in our Safeguarding and Child Protection Policy. An offer of employment is subject to satisfactory pre-employment clearances including the right to work in the UK, an enhanced DBS Check and two satisfactory references.

For further information and an application form, please visit our website [here](https://www.bpa.act-academytrust.org) or contact Gill Tipping, Office Manager via email gtipping@bpa.act-academytrust.org.

Closing date: Thursday 3rd July 2025 at 9.00am.
Interview date: TBC for the week commencing 7th July 2025