



Date: Thursday 18th May 2023

Time: 3.30pm

In Attendance

Michelle Dunford – Buckden School HSH Lead & SLT

Ms Rebecca Woods – Parent– Fern Class (Year 4)

Mrs Wendy Trattner – Parent– Magpie Class (Year 2)

Mrs Dawn Brocklebank – Parent– Otters (EYFS) & Heron Class (Year 2)

Apologies

Mrs Lindsey Page – Parent– Raven Class (Year 4)

Mrs Abbie Revell – Parent - Newt Class (Year 2)

Mrs Rebecca Perry – Parent – Newt Class (Year 2)

Approval of Minutes

There were no previous minutes as this was the first meeting.

Focused Discussions

Introduction

An overview of the purpose of the Parents' Communication Forum (PCF) was given by Michelle Dunford. The purpose of which is to provide parents and families and opportunity to address school matters with Parent Governor and a member of the school SLT who will listen and share their views and concerns with the Heads of school.

AOB

School Plays

It was suggested that a longer notice period be given to parents about evening performances for school plays to enable parents who have younger siblings to arrange child care and also notice if costumes are required.



There was also a suggestion to donate unwanted costumes to the school to help others with the cost of living and those who are time restricted.

Action: MD will discuss this SLT and report back at the next meeting.

Website

It was mentioned that some parents find the school website slow to access information.

Action: MD will discuss this with the School Business Manager at next SLT Meeting

Parking outside of the school

Parking outside of the school building is still a huge concern for both parents the school staff. Discussions were had around how signage needs to be amended and how to tackle repeat offenders who insist on parking outside directly outside the school. It was suggested that Maintenance Manager (Chris) put the signage on the road and not the pathways as this did seem to stop the cars from parking there. This prompted a discussion about revisiting the option of volunteers to close the road at school drop off and pick up times.

Actions: MD to ask SLT if there are any reasons why the signs are not placed on the road and report findings at the next meeting.

PCF Parents to ask for volunteers to police the road closure.

Safety issues around the crossing on Mill Road

There are huge concerns from PCR and other parents who have visited the HSH about the crossing in Mill road and how cars are not abiding to the speed limit of 20mph and also how frequently cars fail to stop. A discussion was had around the possibility of the crossing being manned. Also, persistent parking alongside dropped curbs around the green area is causing access problems for mobility scooters and children on bikes/scooters.

Action: MD would ask SLT who to approach about this and report back at the next meeting.

Lost Property

This is still a huge problem in the school. There are multiple items of children's clothing and footwear that is unlabeled.

Action RW offered to come into the school once a week and sort through named and unnamed items.

Communication

There was a suggestion of creating a WhatsApp group for the PCF.

Action MD to ask permission of SLT and report back at the next meeting